All participants, as it was your own life. Remember how Dad handled situation.
D) Investigate stories, ask questions from both sides.
C) Be fair, but firm.
3) Learning Teaching crew - Discipline for stealing, fighting, talking negative against Dad, Mom, cause, destroy property.
4) Make sure the person or persons understand why they are wrong and what can be done to correct situation.
5) Always say 3 miracles at end of session.
6) Secretary: take accurate notes.
7) If serious case, no result, refer to P. Reiley
8) Never allow person or persons to control counseling stay in command.
9) Be understanding concerned and kind but firm.
10) Never allow division between counselors: if you disagree, have person or persons excuse themselves, then discuss problems.

Duties:
1. Train inductees
2. Make sure rules are read before counseling begins.
3. Make sure counselors are dealing with any questions.
4. Make sure all cases run smoothly.
5. Collect notes from notes from tape, etc., to Andrew waller to type.

Walters' Duties:
6. Collect notes from tape, etc., to Andrew waller to type.
7. Remember to Public Services and explain to Illinois.

Kay Nelson Duties: schedule time, tell people if counselors have notes and to Andrew waller to type.

Nights/10: Type notes from tape. These involved case councils decision.

Add: Site all counseling or regular and special resources.
Counselors: Christine Young, May Nelson, Ruby Carroll, Rhonda Fortson, Laura J.

9am - D.D. Mason, Joyce Parks, Phyllis Bloom - They wrote up Ruth Lowery because her attitude is bad. She's feeling sorry for herself. Can't work under stress. She'll work in peace tent for a while. Admits being anaemic. Needs better job for self-image.

10:00am - Amael Stetson was reported as being a hypocondriac. Has been standing up in line for 74 yrs. old, while young folks sit down. She was reassured that it wasn't Dad's doing.

Decision: Amael will write her problems to Ava Jones in the future.

10:45am - Edith Holley - Written up because she can't get along with other staff. She admits it is true. Inez Wagner (room mate) brings her complaints to Edith and dumps it on her to write up for her.

Decision: Inez will write up her complaints. She is going to look up her things. Will look into a new place for her to move (medical reasons). Has trouble walking long distances where she lives now. It's hard on her白沙is.

11:15am - Ruth and Mary Lena were reported for staying over their mom's house at night. They said the didn't anymore. Explained to them it wasn't healthy for their growth and their mom's. It could be used by others to stay with blood ties.

Decision: Advised not to be too dependent on mother and to help their mother become independent.

1pm - Jann Gurvich - Wrote up Alfreda March because she is disrespectful and not cooperative with Jann. Has no respect for authority.

Decision: Gave Alfreda the option to change under the structure in the housing situation with Jann who will give a weekly report. If she doesn't change for the better - will be transferred to Apt. 2.

2:30 - Veronika Christiansen - She wrote up the fact that Dr. Schact took a plate back to his office. She had made such a big issue over it. She said she never ask anyone anymore about their plates. This was her stand.

Decision: Counselors felt she will write it up again.

3pm - Re: Dorothy Brewer - 84's brattleness and wants to leave teaching. She admits she never stays in a job too long. Wants to go into gardening. Will wait until more people come in and more material. Said she has no pressing problems. But when she talked to Dad, the people around him said it was alright. She likes Jones-town.

Decision: She'll stay in teaching, will let counselors know if she changes her mind. All counselors felt that Dorothy does have problems that are bothering her. Ruby Carroll thought it might be her children that are back in the states.

3pm - Ellen Elmgren was told to reinforce strong, good ideas about Dad and Jones-town in her children.
I told them as long as people are not taken off the job they can come and fill in during the day.

For your knowledge, the type of counseling was scheduled during working hours as follow:

1. Medical People, the majority of their counseling was during their eating hours 2-4 pm or their breaks. Each day they have some type of meeting 2-4, we try to schedule it then or for people required depending on who's involved.

2. Lady and other workers who were scheduled in the AM because many were working then.

3. Bond People were scheduled in the afternoons since Steve & Terry works at night. Binnie would still be on duty and a note would be left at the bond door where to find her.

4. Psychological Cases like Ondie, Bernie, Joe, Sutherland, Barbara Walker etc. would be scheduled in the afternoons. These people were not working daily and were causing problems on the job. Also it takes 1-2 hour to get them to agree or understand something. Of course, their supervisors Fannie & Conrie had to miss working hours to explain their cases. However, they were missing work time trying to confront them daily to the job.

5. High school students scheduled during their school project time 1-3 pm.

6. Emergency situations. ie almost a fight in the fields, herbal kitchen etc.
5. Kitchen People during their break time
   or if they're involved in a meal area that
   affects entire community

6. Warehouse People during closed hour to
   the public

7. School Teachers (including up to Adult and
   Students) during their regular meal
   1-2 pm or after school 4 pm or break time
   At least 1-2 people at each time, we divide
   15-20 people at each time, we divide
   up in the Rice Tent or Library, we have
   at least 5-10 cases a piece which totals
   50-25 cases.

Next, we have scheduled 15-20 which
   takes the best counselor to see
   50-25. Really, we schedule every other
   10. Those who reasonable was that some of
   these cases can be handled with
   time and patience, but required on a
   crowded Rice Tent with some regular counselors, also it's
   too hard to handle 20 regular cases
   along with mild problems 1-2
   Chicks at night, I think our problems will

C 1-2-30
We have also dealt with and more frequently than we already do.
The people used for intakes counseling during the day such as "Red," "Gold," and the
Long Johns, etc. (inc. Phoebe) occasion
ally. Stupidity that it would
Schedule petty stuff during the day,
Making jokes. Just petty counseling is
at night and I do but really don't
enjoy or like to be involved in counseling
day and night just for the hell of it.
I will comply with your decision
and re-subject counseling as you see
fit. I'm not upset but did here this
of my mind and should direct it to
the proper people.