

Chief Administrative Officer - Mettun
ADMINISTRATIVE DEPTS.

PHYLLIS BLOOM - OVERVIEW - liaison between depts inside & outside of med - general follow up.
 SANDRA EVANS Does all scheduling, census for Tish & Guyanese GOVERNMENT, makes sure people on job working
 SILVIA SLY Doctor's secretary - sets up appts for Larry, Joyce, and Dale - notifies Dad of health problems
 MIKE SIMON Office organizer - keeps track of patient flow, treatment supplies and Phyllis census of illness

SECRETARIES

PENNY SILVERS Insurance and correspondence
 SUE JERRAN 2^o a day in charge of med library
 SHIRLEY FIELDS Medical transcriber - sets up appts protocols and Xray

MEDICAL RECORDS

HELOISE HALL Head med records - keeps track of all charts
 Makes sure all signed off correctly by depts
 STEVE ADDISON Pulls & refiles charts.
 RUTH LOWERY Rechecks charts on a continual basis and checks orders against follow up in notes.

RECEPTIONISTS

MAGNOLIA FARRIS Receptionist
 LUCILLE PAYNEY Relief receptionist

DOCTOR

LARRY SCHACHT Doctor

PRACTITIONERS AND STUDENTS

JOYCE PARKS Practitioner - sees patients - minor health complaints
 SHARON COE JONES Rel. practitioner - specializes in birth to jr. high school. Sup. Study in exams in high school.
 DIANE LOUIE Student practitioner - does screening phys exams and Larry zooms in on problems. Assists Larry, Joyce, & Sue.
 JUDAY JAMES Exams and health follow up on junior high and high school students

CLINICAL SPECIALISTS

CORLIS BOJTBETS Eye exams and follow up

CLINICAL SPECIALISTS

LESLIE WILSON* GYN *In charge of pap smears and breast exam
works in men 3 days a week. Assists Larry MWFPMs*
SHANDA JAMES* DENTAL *Does serious dental - instructing Tommie so
she can take on more responsibility.*
TOMMIE ROCHELLE* DENTAL *Organizes dental program, does checkups
also works part time in pharmacy. Teaches health care workers class
by doctor or practitioner.*
~~DR. MURRELL* Ed. M. Bogie "~~

TOMMY BOGIE* *massage and range of motion per doctors or practice
outlet.*
MARY BLACK* *Supervises physical therapy dept - does PTEval & Rx -
assigns pts to operators.*

SUPERVISOR NURSES

WANDA KING* X-RAY *6³⁰A - 1⁰⁰P sup nurse + relief rest time for on sick people
in community and day and sup*
LUNA MURRELL* *Full time treatment sup*
DALE PARKS* RESPIRATORY THER. *1⁰⁰ - 8⁰⁰ sup nurse 8-1 Take care of
resp patients + Research*
LIZ RUEGERIO *7P - 10A Night sup nurse*

TREATMENT NURSES

LINDA SADLER* *span time* *Treatment nurse* **PODIATRY**
JULIUS EVANS* *Treatment nurse* **RESPIRATORY THER.**
BARBARA SMITH *Treatment nurse*
BESSIE PROBY *Treatment nurse*
LYNETTA JONES *Treatment nurse*
JEROME SIMON *Night treatment nurse*
MARVIN JANERO *Treatment nurse (student)*

HEALTH CARE WORKERS

THELMA JACKSON *Visiting nurse 1/2 day AM - PM treatment nurse*
PAM BRADSHAW *Works primarily as visiting nurse*
AGNES JONES *Night visiting nurse*

TREATMENT TABLE

CHRISTINE YOUNG *Treats all elementary and junior high children*
 MARGARET JAMES *Does BAs*
 BARBARA DAVIS *Records BAs*

X-RAY AND LAB

AL TSCHETTER* X-RAY
 MARIANITA LANGSTON* LAB *1/2 day AM*
 SANDI JONES *1/2 day PM*

SENIOR CENTER

CLEVIE SNEED *Supervisor*
 GLADLYS SMITH
 FLORENCE HEATH
 ISABEL DAVIS
 DORIS LEWIS *Night nurse*

SPECIAL CARE UNIT

JOYCE LUND *Supervisor*
 ESTER DILLARD *day care nurse*
 EDDIE KUTLAS *Night supervisor*
 CARRIE LANGSTON *night care nurse*
 EDITH PARKS *1/2 day relief*
When the census is full (10 pts) we pull an extra person from treatments

PHARMACY

DON FIELDS *Supervisor*
 BARBARA FARRELL *Assist supervisor*
Tommie Rochelle
 ROCHELLE HALDMAN *visiting pharmacist 4^o a day & phar*
Rochelle Haldman - dispenser & pour
 HELEN JOHNSON *dispenser*

BOND

RENNIE KICE *In charge of supplies*

ANNIE MOORE *In charge of meds*

TECHNICAL ADVISOR

PAULINE BROOT *Checks out and maintains machines
Teaches and is helping to set up lab.*

SENIOR CENTER BEAUTICIAN

NAUJUANDRIENE DARNES *BH 50*

*I don't know how we can change the structure
of the staff without losing out on important
things that have to be done. Pugh's*