

City and County of San Francisco



Department of  
Public Health

San Francisco General Hospital  
Medical Center

December 9, 1977

To Whom It May Concern:

It is definitely an opportunity for me to recommend Ms. Versie Connesero as a prospective employee. I have found her to be very industrious and courteous to both our patients and her co-workers. She has always been punctual and alert about her responsibilities as a member of our Outpatient Clerical staff.

Moreover, she has also demonstrated many leadership qualities and is very progressive minded. She gets along well with her co-workers and definitely does more than her share of the work.

Therefore, I am certain that she can be nothing but an asset to her prospective employer.

Sincerely,  
*Barbara Brown*  
Barbara Brown  
Acting Hospital Eligibility Wkr.

LL-5-K-1

CITY AND COUNTY OF SAN FRANCISCO  
DEPARTMENT OF PUBLIC HEALTH

SAN FRANCISCO GENERAL HOSPITAL  
1001 POTRERO AVE.  
SAN FRANCISCO, CALIF. 94110

TEL. 648-8200

12/8/77

Dear Sirs:

Ms. Versie Connesero has worked at San Francisco General Hospital Outpatient Department, Central Registration, for 1½ years. During all this time, she has been one of our best employees, more than qualified for the job she has been performing. Hers was not simply a clerical job, since in addition to filling out various forms and making addressograph cards to register clinic patients, she has had to determine billing codes and eligibility for some of these. We often have over 400 patients register daily, and many others make their way to the desk to ask questions, putting a lot of strain on the employees there. I've never known her to be anything but courteous and helpful, taking the initiative to help rather than passing the buck. She's a pleasure to work with and has helped keep up the morale of the other employees.

I would recommend her highly for any new employment.

Sincerely,

*Edward Birnbaum*  
Edward Birnbaum,  
Acting Unit Manager

LL-5-K-2

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DEPARTMENT OF PUBLIC HEALTH

SAN FRANCISCO GENERAL HOSPITAL  
1001 POTRERO AVE.  
SAN FRANCISCO, CALIF. 94110

TEL. 648-8200

November 30, 1977

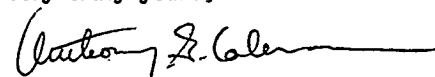
Versie Connesero  
San Francisco General Hospital  
Outpatient Department 3M  
1001 Potrero Avenue  
San Francisco, California 94110

Dear Versie,

I would like to take this opportunity to express my appreciation for the fine job you have been doing. It is a pleasure these days to be able to acknowledge above average job performance. You have demonstrated an efficient and responsible manner in performing all phases of your job description. You have shown a willingness to extend yourself beyond your usual duties whenever required without complaint or hesitation. I have noted your conscientious personal attitude toward your work regarding attendance, punctuality, and cooperation with your co-workers.

Please accept my thanks for your fine job performance.

Very truly yours,



Anthony G. Coleman  
Associate Director, DOCS  
Director of Management Services

jc

cc: Unit Manger

LL-5-2